

Book Fair Sales Tally Sheet

School: _____

Chairperson _____

Day/Date						<i>Fair Total</i>
Cash						\$0.00
+ Checks						\$0.00
= Subtotal						<i>\$0.00</i>
+ Credit Cards						\$0.00
= Subtotal						<i>\$0.00</i>
Gift Certificates Sold						\$0.00
Purchase Orders						\$0.00
= Total Sales						\$0.00
Gift Certificates Redeemed						\$0.00

For Tracking Purposes Only - To avoid double sales counts, just count gift certificates once-- when SOLD.

